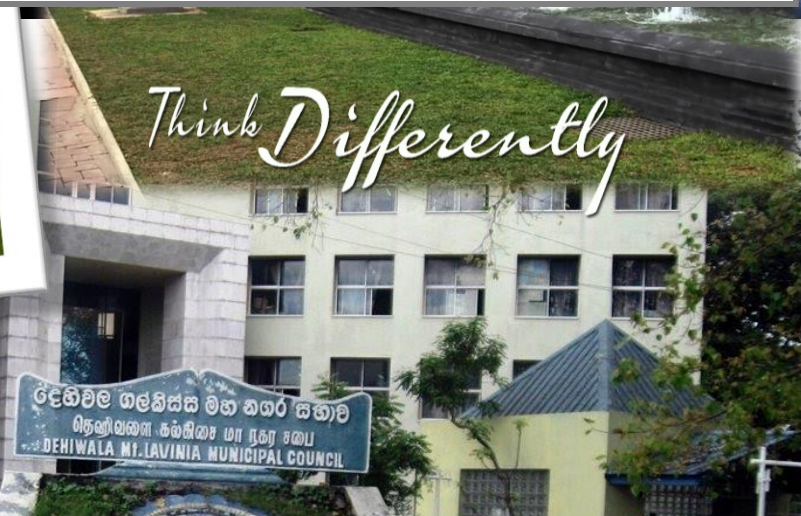


DEHIWALA MOUNT-LAVINIA MUNICIPAL COUNCIL OF SRI LANKA

**Supply, delivery, installation,  
Commissioning, Training and Maintenance of  
Enterprise Resource Planning System  
(DMMC-ERP)**

**User Manual – Other  
Modules( not in RFP)**

**Ver. 2.0.0**



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## **User Manual – Other Modules (not in RFP)**

**For**

**Supply, delivery, installation, Commissioning, Training and  
Maintenance of Enterprise Resource Planning System  
(DMMC-ERP)**

**For**

**DEHIWALA MOUNT-LAVINIA MUNICIPAL COUNCIL**

**By**

**EMETSOFT (PVT) LTD**



## 1. REVISION HISTORY

<b>Date</b>	<b>Version</b>	<b>Description</b>	<b>Author</b>
08-03-2022	0.0.1	Initial version created with Introduction	EMETSOFT IMP Team
26-04-2022	0.1.1	Modifications to the report – Final review	EMETSOFT IMP Team
28-04-2022	1.0.0	Final Release	Project Manager
19-05-2022	2.0.0	Enhancements for the manual	Project Manager



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### 3. OTHER MODULES WHICH ARE NOT IN RFP

#### 3.1. OVERVIEW

Other modules are the modules added after the RFP stage of DMMC – ERP system which uses to provide facilities related to some of remaining areas to be covered by the system. This module tightly integrated with the Revenue, Finance Management modules and the Payroll module.

#### 3.2. FUNCTIONS AND USER MANUAL REFERENCES

Following functions and Roles are defined in the Human Resource Management Module.

#	Description	Name of the manual
0	Main Manual	11.0 New Modules- User Guide TOC - Ver 2.0.0
1.	Reservation process for ground booking for Sports section	11.01 New Modules-MA-190-Sports-Grounds booking bills
2.	Reservation process for Hall booking for Sports section	11.02 New Modules-MA-191-Sports-Halls booking bills
3.	Leave and attendance Management process for MOH section	11.03 New Modules-MOH-163-MOH-Leave and Attendance Management
4.	Reservation process for Cemetery booking for MOH section	11.04 New Modules-MOH-Cemetery Booking-154-MOH-Bills
5.	Reservation process for Cremation booking for MOH section	11.05 New Modules-MOH-Cremation-156-MOH-Billing
6.	Environment license process for MOH section	11.06 New Modules-MOH-Environmental License Billing
7.	Reservation process for Pallor booking for MOH section	11.07 New Modules-MOH-Pallor Reservation-159-MOH-Billing
8.	MOH other Billing	11.08 New Modules-MOH-PHI Citification Bills-161-J163MOH-Billing
9.	Solid waste Billing for MOH	11.09 New Modules-MOH-Solid Waste Management-147-MOH-Billing
10.	Reservation process for Vehicle booking for MOH section	11.10 New Modules-MOH-Vehicle Reservation Bills-165-MOH-Billing
11.	Help desk guide	11.11 Help Desk-Emetsoft-220-Help Desk-Help Desk Ver. 2.0.0

*These separate user manuals are attach separately.*